

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7
Meeting Minutes
July 12, 2022

1. President Bill Davidson called the Bexar County Emergency Services District 7 meeting to order at 9:06 at Station 116.
2. Establish a quorum. All Board members present.
 - a. Staff members present: Chief Clarkson, Medical Director Dr. McDaniel, Asst Chief Ivey, Division Chief Hitchman, Division Chief Stamphill and David Iruegas.
3. Citizens to be heard. Jacob Twomey, CPA from Armstrong, Vaughn & Associates P.C.
4. Approval of Minutes from the previous meeting. **Lonnie Stockton made the motion, seconded by Rick Johnson to approve the minutes from June 8, 2022 meeting. Motion carried 4/0.**
5. New Business

5.1 Discussion on the following: **Update presented by Chief Clarkson.**

- A. Station 115 & 116 updates: **Station 115 is still doing checklist and finish details, full occupation is expected July 13, 2022.**
 - i. Discussion and Appropriate Action on fuel tank for Station 116. **Gary Schott made a motion, seconded by Cindy Colston to approve the installation and purchase of a 1000 gal Diesel fuel tank for Station 116, with up to \$40,000.00 from the reserve fund. Motion carried 4/0.**
 - ii. Discussion and appropriate action on repairing the driveway at station 116 **Gary Schott made the motion, seconded by Cindy Colston to repair designated area of the asphalt driveway with concrete using up to \$73,500.00 from the reserve funds. Motion carried 4/0.**
- B. Training: **No action taken.**
- C. Personnel: **No action taken.**
- D. Radios and Communications:
 - i. Discussion and appropriate action on Dell rugged computers. **Cindy Colston made the motion seconded by Lonnie Stockton to replace 20 Dell rugged computers using up to \$70,000.00 from fiscal yr 23 budget line item 6346. Motion carried 4/0.**
- E. Tools and Equipment: **No action taken.**
- F. Uniforms: **No action taken.**
- G. Apparatus: **No action taken.**
- H. Other: **Lonnie Stockton made the motion, seconded by Rick Johnson to accelerate the hiring of 3 employees using funds from the current budget. This will replace the manpower loss due to 3 employees currently on leave of absence for National Guard duty. Motion carried 4/0.**

6. Financial Report

6.1 Discussion on the following:

- A. Approval of payments due for the month: **Cindy Colston made the motion, seconded by Gary Schott to approve payments due for the month. Motion carried 4/0.**
Gary Schott had to leave the meeting due to personal obligations.
- B. Discussion and review of Budget year to date: **No action taken.**
- C. Discussion and appropriate action on FY23 Budget. **Lonnie Stockton made the motion, seconded by Rick Johnson to approve the proposed FY23 budget. Motion carried 3/0.**

7. Determine date, time, and possible agenda items for next meeting. **The next meeting will be held at Station 115 on August 10, 2022 to start at 9:05 am.**
8. Adjourn. **Rick Johnson made the motion seconded Cindy Colston to adjourn the meeting. Motion carried 3/0.**

Meeting adjourned at 12:03 pm.