



**Bexar County Emergency Services District 7  
Meeting Minutes  
Wednesday, October 8, 2025**



Bexar County Emergency Services District 7 conducted a meeting at the District 7 Fire & Rescue Station # 116, located at 18805 Bandera Road; Helotes, TX; 78023. The following was discussed:

1. Vice President Gary Schott called the meeting to order at 9:03 am.
2. A quorum was established with Gary Schott, Cindy Colston, and Rick Johnson present. William Davidson and Lonnie Stockton were absent.
3. There were no citizens to be heard.
4. **Cindy Colston made the motion, seconded by Rick Johnson to approve the minutes from the September 10, 2025 meeting minutes. Motion carried 3/0.**
5. New Business (Updates/discussions provided/led by Chief Clarkson, unless otherwise noted. Also in attendance Asst Chief Ivey, Division Chiefs Richardson and Marquez, Battalion Chief Hitchman, Captains Boulding and Baring, Engineer Castro, Dr. McDaniel, and Administrative Assistant Iruegas.)

5.1 Discussion on the following:

- A. Station updates -
  - Station 115
  - Station 116
  - Station 117
  - Station 118
- B. Department status - Updates provided by DC Marquez & Cpt Boulding.
- C. Training – Updates provided by DC Richardson.
- D. Personnel – Discussion led by DC Richardson.
  - i. Discussion and Appropriate Action on NFPA compliant physicals.  
**Cindy Colston made the motion, seconded by Rick Johnson to spend up to \$57,000.00 from Budget Item 6310.5 / Annual Physical, for next annual services from Front Line Health. Motion carried 3/0.**
- E. Radios and Communications – Discussion led by AC Ivey.  
**Cindy Colston made the motion, seconded by Rick Johnson to spend up to \$12,000.00 from Budget Item 6346 / Communication Equipment, for additional equipment needed for the 2 new pumper apparatuses (see initial approval in September 10, 2025 ESD7 Meeting Minutes – Item 5.1, F, i). Motion carried 3/0.**
- F. Tools and Equipment – Discussion led by Cpt Boulding & DC Richardson.
  - i. Discussion and Appropriate Action on ZOLL CaseReview subscription.  
**Cindy Colston made the motion, seconded by Rick Johnson to spend up to \$10,500.00 from Budget Item 6346 / Communication Equipment, for a 5 year subscription. Motion carried 3/0.**
  - ii. Discussion and Appropriate Action on Station 116 gym equipment.  
**Cindy Colston made the motion, seconded by Rick Johnson to spend up to \$12,500.00 from Budget Item 6319 / Training, for the Gym Equipment Proposal. Motion carried 3/0.**

- G. Uniforms – Discussion led by DC Marquez.
  - i. Discussion and Appropriate Action on NFPA recommended department attire.  
**Cindy Colston made the motion, seconded by Rick Johnson to spend up to \$17,200.00 from Budget Item 6316 / Uniforms, for purchase of new dri-fit tees from Promotions. Motion carried 3/0.**
- H. Apparatus – No discussion.
- I. Deployment Data/Budget Updates – No updates/discussion.
- J. Bexar County ESD Association updates/Discussion
- K. Other - Discussions led by Chief Clarkson & DC Richardson.
  - i. Discussion and Appropriate Action on property survey relating to Stations 118 and 115 adjacent (11591 Galm Road).  
**Rick Johnson made the motion, seconded by Cindy Colston to spend up to \$12,000.00 from Budget Item 6032 / Capital Improvements (Sta 118 is \$8,500 + 115 adjacent is \$3,500). Motion carried 3/0.**
  - ii. Discussion and Appropriate Action on yellow book appraisal for Station 118.  
**Rick Johnson made the motion, seconded by Cindy Colston to spend up to \$7,000.00 from Budget Item 6032 / Capital Improvements. Motion carried 3/0.**
  - iii. Discussion and Appropriate Action on Christmas Party.  
**Rick Johnson made the motion, seconded by Cindy Colston to spend up to \$18,000.00 from Budget Item 6319 / Training, for the December 6, 2025 Christmas Party. Motion carried 3/0.**

## 6. Financial Report

### 6.1 Discussion on the following:

- A. Review and approval of budget year to date.  
**Cindy Colston made the motion, seconded by Rick Johnson to approve the budget year to date. Motion carried 3/0.**
- B. Approval of financial register.  
**Rick Johnson made the motion, seconded by Cindy Colston to approve the financial register. Motion carried 3/0.**
- C. Approval of payments due for the previous and current month.  
**Cindy Colston made the motion, seconded by Rick Johnson to approve the payments due for the previous and current month. Motion carried 3/0.**

## 7. The next regular meeting will be held **November 12, 2025, at 9:05 am, at the ESD7 Station # 116.**

- 8. **Rick Johnson made the motion, seconded by Cindy Colston, to adjourn, at 9:58 am. Motion carried 3/0.**