



**Bexar County Emergency Services District 7  
Meeting Minutes  
Wednesday, November 12, 2025**



Bexar County Emergency Services District 7 conducted their monthly meeting at the District 7 Fire & Rescue Station # 116, located at 18805 Bandera Road; Helotes, TX; 78023. The following was discussed:

1. **President William Davidson** called the meeting to order at 9:09 am.
2. A quorum was established with William Davidson, Gary Schott, Lonnie Stockton, Cindy Colston, and Rick Johnson present.
3. Citizens to be heard.  
**Chris Herrera from the Bexar County Office of Emergency Management made the announcement that he was moving to a new job and introduced us to his replacement, Caleb Manifold.**
4. **Cindy Colston made the motion, seconded by Lonnie Stockton, to approve the minutes from the October 8, 2025 meeting. Motion carried 5/0.**
5. New Business (Updates/discussions provided/led by Chief Ivy):
  - 5.1 Discussion on the following.
    - A. Station updates –
      - i. Station 115 - **No action taken.**
      - ii Station 116 - **No action taken.**
      - lii Station 117 – **No action taken.**
      - iv Station 118 – **No action taken.**
        - I. Discussion and Appropriate Action on architectural/engineering fees.  
**Cindy Colston made the motion, seconded by Lonnie Stockton to spend up to \$500,000.00 to Genesis Design & Assoc, to start work on the design of Station 118. Motion carried 5/0.**
        - II. Discussion and appropriate Action on land purchase.  
**Rick Johnson made the motion, seconded by Lonnie Stockton to spend up to \$475,000.00, for the purchase of 6 acres for Station 118. Motion carried 5/0.**
    - B. Department Status – **No action taken.**
    - C. Training. – **No action taken.**
    - D. Personnel – **No action taken.**
    - E. Radios and Communications – **No action taken.**
    - F. Tools and Equipment
      - i. Discussion and Appropriate Action on new tool cache for maintenance division.  
**Gary Schott made the motion, seconded by Cindy Colston to spend up to \$24,000 from Budget Item 6348 / Miscellaneous Equipment, for the purchase of new tools from Cornwell. Motion carried 5/0.**
    - G. Uniforms – **No action taken.**
    - H. Apparatus – **No action taken.**
    - I. Deployment Data/Budget updates – **No action taken.**

J. Bexar County ESD Association Updates/Discussion – **No action taken.**

K. Other

i. Discussion and Appropriate Action on bank authorized users. **No action taken.**

**6. Financial Report**

6.1 Discussion on the following.

A. Review and approval of budget year to date.

**Lonnie Stockton made the motion, seconded by Gary Schott to approve the budget year to date. Motion carried 5/0.**

B. Approval of financial register.

**Lonnie Stockton made the motion, seconded by Rick Johnson to approve the financial register. Motion carried 5/0.**

C. Approval of payments due for the previous and current month.

**Cindy Colston made the motion, seconded by Gary Schott to approve the payments for the previous and current month. Motion carried 5/0.**

D. Discussion and appropriate action on Budget Amendment FY2025.

**Cindy Colston made the motion, seconded by Gary Schott to approve Budget Amendment Number 2025.003 (see attached). Motion carried 5/0.**

**E. Discussion and Appropriate Action on Budget Amendment FY2026. No action taken.**

**7. The next meeting will be held December 10, 2025, at 9:05 am, at the ESD7 Station # 116.**

**8. Rick Johnson made the motion, seconded by Lonnie Stockton, to adjourn, at 11:08 am. Motion carried 5/0.**

**Bexar County Emergency Services District No. 7**  
**Budget Amendment Number 2025.003**  
**November 10, 2025**

	Original Budget	Amendment # 3	Final Budget
<u>Revenue Adjustment:</u>			
4005 - Sales Tax	3,750,000.00	412,595.78	4,162,595.78
4030 - EMS Revenue	600,000.00	209,230.91	809,230.91
4150 - Miscellaneous Income	1,475,000.00	404,693.69	1,879,693.69
 <i>Total Revenue Adjustment:</i>	 5,825,000.00	 1,026,520.38	 6,851,520.38

<u>Expense Adjustment:</u>			
6011 - Station 116 Note	210,000.00	(11,000.00)	199,000.00
6020 - Telephone Service	10,000.00	(2,600.00)	7,400.00
6025 - Email / Direct TV	10,000.00	(5,000.00)	5,000.00
6031 - Electric & Gas	50,000.00	13,789.00	63,789.00
6058 - Facility Maintenance	115,000.00	43,260.00	158,260.00
6105 - Bexar Appraisal District Fees	30,000.00	6,484.00	36,484.00
6110 - Tax Assessor Fees	20,000.00	(20,000.00)	-
6125 - Payroll Tax Liabilities	90,000.00	31,359.00	121,359.00
6130 - Wireless Internet & Cell Phones	25,000.00	(1,600.00)	23,400.00
6181 - Vehicle Insurance	170,000.00	13,029.00	183,029.00
6183.01 - Medical Insurance Expense	700,000.00	275,464.00	975,464.00
6183.04 - Retirement Expense	800,000.00	44,870.00	844,870.00
6210 - Accounting / Auditing Fees	15,000.00	(1,000.00)	14,000.00
6220 - Bank Fees	500.00	(500.00)	-
6230 - Legal Fees	25,000.00	(4,858.00)	20,142.00
6250 - Licenses & Permits	1,500.00	(1,500.00)	-
6316 - Uniforms	55,000.00	(7,600.00)	47,400.00
6319.5 - Public Education	15,000.00	(3,800.00)	11,200.00
6321.02 Contractual and Prof Services	4,000.00	(4,000.00)	-
6322 - Texsa Governors Office CISM	5,000.00	(5,000.00)	-
6315 - Payroll	6,350,000.00	194,545.00	6,544,545.00
6317 - Medical Supplies	150,000.00	(1,750.00)	148,250.00
6323 - Texas Governors Office Dom Vio	2,000.00	(2,000.00)	-
6351 - Fuel	95,000.00	(27,900.00)	67,100.00
6352 - Tires	12,000.00	9,652.00	21,652.00
6353 - General Repair	70,000.00	27,245.00	97,245.00
6354 - Maintenance / Oil Change	20,000.00	(4,200.00)	15,800.00
6355.6 - Lease L115 / E115	190,000.00	(3,600.00)	186,400.00
6355 - Vehicle Lease (Dodge Admin x 6) - Other	160,000.00	(22,800.00)	137,200.00
6348 - Misc. Equipment Req	925,000.00	10,436.00	935,436.00
6420 - Deployment Expenses	50,000.00	(41,000.00)	9,000.00
 <i>Total Expense Adjustment:</i>	 10,375,000.00	 498,425.00	 10,873,425.00
		Completed on:	11/10/2025

*Net Income - Budget Adjustment* 1,026,520.38

Budget amendment discussed and approved at ESD Board Meeting:

Treasurer Signature: Cindy R. Colston