



**Bexar County Emergency Services District 7
Meeting Minutes
Wednesday, November 12, 2025**



Bexar County Emergency Services District 7 conducted their monthly meeting at the District 7 Fire & Rescue Station # 116, located at 18805 Bandera Road; Helotes, TX; 78023. The following was discussed:

1. **President William Davidson** called the meeting to order at 9:09 am.
2. A quorum was established with William Davidson, Gary Schott, Lonnie Stockton, Cindy Colston, and Rick Johnson present.
3. Citizens to be heard.
Chris Herrera from the Bexar County Office of Emergency Management made the announcement that he was moving to a new job and introduced us to his replacement, Caleb Manifold.
4. **Cindy Colston made the motion, seconded by Lonnie Stockton, to approve the minutes from the October 8, 2025 meeting. Motion carried 5/0.**
5. New Business (Updates/discussions provided/led by Chief Ivy):
 - 5.1 Discussion on the following.
 - A. Station updates –
 - i. Station 115 - **No action taken.**
 - ii. Station 116 - **No action taken.**
 - iii. Station 117 – **No action taken.**
 - iv. Station 118 – **No action taken.**
 - I. Discussion and Appropriate Action on architectural/engineering fees.
Cindy Colston made the motion, seconded by Lonnie Stockton to spend up to \$500,000.00 to Genesis Design & Assoc, to start work on the design of Station 118. Motion carried 5/0.
 - II. Discussion and appropriate Action on land purchase.
Rick Johnson made the motion, seconded by Lonnie Stockton to spend up to \$475,000.00, for the purchase of 6 acres for Station 118. Motion carried 5/0.
 - B. Department Status – **No action taken.**
 - C. Training. – **No action taken.**
 - D. Personnel – **No action taken.**
 - E. Radios and Communications – **No action taken.**
 - F. Tools and Equipment
 - i. Discussion and Appropriate Action on new tool cache for maintenance division.
Gary Schott made the motion, seconded by Cindy Colston to spend up to \$24,000 from Budget Item 6348 / Miscellaneous Equipment, for the purchase of new tools from Cornwell. Motion carried 5/0.
 - G. Uniforms – **No action taken.**
 - H. Apparatus – **No action taken.**
 - I. Deployment Data/Budget updates – **No action taken.**

J. Bexar County ESD Association Updates/Discussion – **No action taken.**

K. Other

i. Discussion and Appropriate Action on bank authorized users. **No action taken.**

6. Financial Report

6.1 Discussion on the following.

A. Review and approval of budget year to date.

Lonnie Stockton made the motion, seconded by Gary Schott to approve the budget year to date. Motion carried 5/0.

B. Approval of financial register.

Lonnie Stockton made the motion, seconded by Rick Johnson to approve the financial register. Motion carried 5/0.

C. Approval of payments due for the previous and current month.

Cindy Colston made the motion, seconded by Gary Schott to approve the payments for the previous and current month. Motion carried 5/0.

D. Discussion and appropriate action on Budget Amendment FY2025.

Cindy Colston made the motion, seconded by Gary Schott to approve Budget Amendment Number 2025.003 (see attached). Motion carried 5/0.

E. Discussion and Appropriate Action on Budget Amendment FY2026. **No action taken.**

7. The next meeting will be held **December 10, 2025, at 9:05 am, at the ESD7 Station # 116.**

8. **Rick Johnson made the motion, seconded by Lonnie Stockton, to adjourn, at 11:08 am. Motion carried 5/0.**

Bexar County Emergency Services District No. 7

Budget Amendment Number 2025.003

November 10, 2025

	Original Budget	Amendment # 3	Final Budget
<u>Revenue Adjustment:</u>			
4005 - Sales Tax	3,750,000.00	412,595.78	4,162,595.78
4030 - EMS Revenue	600,000.00	209,230.91	809,230.91
4150 - Miscellaneous Income	1,475,000.00	404,693.69	1,879,693.69
Total Revenue Adjustment:	5,825,000.00	1,026,520.38	6,851,520.38
<u>Expense Adjustment:</u>			
6011 - Station 116 Note	210,000.00	(11,000.00)	199,000.00
6020 - Telephone Service	10,000.00	(2,600.00)	7,400.00
6025 - Email / Direct TV	10,000.00	(5,000.00)	5,000.00
6031 - Electric & Gas	50,000.00	13,789.00	63,789.00
6058 - Facility Maintenance	115,000.00	43,260.00	158,260.00
6105 - Bexar Appraisal District Fees	30,000.00	6,484.00	36,484.00
6110 - Tax Assessor Fees	20,000.00	(20,000.00)	-
6125 - Payroll Tax Liabilities	90,000.00	31,359.00	121,359.00
6130 - Wireless Internet & Cell Phones	25,000.00	(1,600.00)	23,400.00
6181 - Vehicle Insurance	170,000.00	13,029.00	183,029.00
6183.01 - Medical Insurance Expense	700,000.00	275,464.00	975,464.00
6183.04 - Retirement Expense	800,000.00	44,870.00	844,870.00
6210 - Accounting / Auditing Fees	15,000.00	(1,000.00)	14,000.00
6220 - Bank Fees	500.00	(500.00)	-
6230 - Legal Fees	25,000.00	(4,858.00)	20,142.00
6250 - Licenses & Permits	1,500.00	(1,500.00)	-
6316 - Uniforms	55,000.00	(7,600.00)	47,400.00
6319.5 - Public Education	15,000.00	(3,800.00)	11,200.00
6321.02 Contractual and Prof Services	4,000.00	(4,000.00)	-
6322 - Texsa Governors Office CISM	5,000.00	(5,000.00)	-
6315 - Payroll	6,350,000.00	194,545.00	6,544,545.00
6317 - Medical Supplies	150,000.00	(1,750.00)	148,250.00
6323 - Texas Governors Office Dom Vio	2,000.00	(2,000.00)	-
6351 - Fuel	95,000.00	(27,900.00)	67,100.00
6352 - Tires	12,000.00	9,652.00	21,652.00
6353 - General Repair	70,000.00	27,245.00	97,245.00
6354 - Maintenance / Oil Change	20,000.00	(4,200.00)	15,800.00
6355.6 - Lease L115 / E115	190,000.00	(3,600.00)	186,400.00
6355 - Vehicle Lease (Dodge Admin x 6) - Other	160,000.00	(22,800.00)	137,200.00
6348 - Misc. Equipment Req	925,000.00	10,436.00	935,436.00
6420 - Deployment Expenses	50,000.00	(41,000.00)	9,000.00
Total Expense Adjustment:	10,375,000.00	498,425.00	10,873,425.00
	Completed on: 11/10/2025		

Net Income - Budget Adjustment 1,026,520.38

Budget amendment discussed and approved at ESD Board Meeting:

Treasurer Signature: Cindy L. Colston