

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

**Meeting Minutes**

**Wednesday August 21, 2020**

1. Vice President Gary Schott called the WEB (Zoom) meeting to order at 9:05 am.
2. A quorum was established with all board members present, except William Davidson.
3. Pledge allegiance to the US Flag.
4. Citizens to be heard. **None.**
5. Public hearing on Proposed 2020 Tax Rate. **Gary Schott opened the public hearing and no citizens were present to be heard. Chief Kevin Clarkson was at Station 116 to allow any citizens present to participate in the public hearing. None were present. Station 115 was manned and no citizens were there.**
6. Approval of minutes from the previous meeting. **Lonnie Stockton made the motion, seconded by Cindy Colston to approve the minutes from the August 12, 2020 ESD7 meeting. Motion carried 4/0.**
  - 6.1 Discussion and appropriate action on the following:
    - A. FY21 Budget Adoption. **Rick Johnson made the motion, seconded by Cindy Colston to approve the FY21 budget (see attachment 1). Motion carried 4/0.**
    - B. Setting of 2020 Tax Rate. **Cindy Colston made the motion, seconded by Lonnie Stockton to approve Resolution 8212020 describing the proposed 2020 Tax Rate (see attachment 2). Motion carried 4/0.**
7. The next ESD7 meeting is scheduled as a WEB meeting on September 9, 2020.
8. **Lonnie Stockton made the motion, seconded by Rick Johnson to adjourn. Motion carried 4/0.**
9. Meeting adjourned at 9:35 am.

**Bexar County ESD No. 7**  
**Profit & Loss Budget Performance**  
 August 2020

	<u>Aug : Oct '19 - Aug 20</u>	<u>Annual Budget</u>	
<b>Income</b>			
4005 · Sales Tax	# 1,572,862.43	1,950,000.00	2,400,000.00
4010 · Tax Revenue	# 3,376,912.91	3,540,000.00	3,700,000.00
4015 · Delinquent Taxes	# 27,177.98	15,000.00	15,000.00
4025 · Carry Over Balance	# 0.00	2,300,000.00	2,780,000.00
4030 · EMS Revenue	# 249,548.22	275,000.00	350,000.00
4035 · SAFER Grant	# 75,801.75	200,000.00	0.00
4045 · Texas Governors Office CISM	# 116,260.12	158,000.00	84,000.00
4055 · Tx Governors Office Resiliency	# 0.00	80,000.00	109,000.00
4065 · Tx Governors Office Domestic Violence			57,000.00
4190 · Interest Income	# 496.99		
<b>Total Income</b>	# 5,419,060.40	8,518,000.00	9,495,000.00
<b>Expense</b>			
<b>6000 · Office Facility</b>			
6010 · Station 115 note	# 62,000.00	62,000.00	470,000.00
6011 · Station 116 Note	# 198,800.37	230,000.00	230,000.00
6020 · Telephone Service	# 10,833.60	13,000.00	13,000.00
6025 · Email/Direct TV	# 6,684.57	10,000.00	10,000.00
<b>6030 · Utilities</b>			
6031 · Electric & Gas	# 29,326.51	22,000.00	35,000.00
6032 · Capitol Improvments	# -6,701,601.38	440,000.00	
<b>Total 6030 · Utilities</b>	# -6,672,274.87	462,000.00	
<b>6050 · Maintenance</b>			
6056 · Equipment Repairs	# 10,452.15	10,000.00	15,000.00
6057 · Equipment Inspection&Testing	# 18,243.12	28,000.00	25,000.00
6058 · Facility Maintenance	# 58,625.03	55,000.00	65,000.00
<b>Total 6050 · Maintenance</b>	# 87,320.30	93,000.00	
<b>Total 6000 · Office Facility</b>	# -6,306,636.03	870,000.00	
<b>6100 · Administrative</b>			
6105 · Bexar Appraisal District Fees	# 11,769.00	16,000.00	16,000.00
6110 · Tax Assessor Fees	# 0.00	20,000.00	20,000.00

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	<u>Aug : Oct '19 - Aug 20</u>	<u>Annual Budget</u>	
<b>6120 - Administrator</b>			
<b>6125 - Payroll Tax Liabilities</b>	# 173,063.67	235,000.00	260,000.00
<b>Total 6120 - Administrator</b>	# 173,063.67	235,000.00	
<b>6130 - Wireless Internet &amp; Cell Phones</b>	# 10,966.04	12,000.00	15,000.00
<b>6150 - Postal &amp; Delivery</b>	# 604.55	1,000.00	1,000.00
<b>6160 - Dues and Subscriptions</b>	# 500.00	1,000.00	1,000.00
<b>6180 - Insurance</b>			
<b>6181 - Vehicle Insurance</b>	# 69,801.00	70,000.00	75,000.00
<b>6183 - Liability Insurance</b>			
<b>6183.01 - Medical Insurance Expense</b>	# 271,515.25	375,000.00	425,000.00
<b>6183.03 - Work Comp Insurance Expense</b>	# 66,090.00	80,500.00	80,500.00
<b>6183.04 - Retirement Expense</b>	# 201,764.11	265,000.00	357,000.00
<b>Total 6183 - Liability Insurance</b>	# 539,369.36	720,500.00	
<b>Total 6180 - Insurance</b>	# 609,170.36	790,500.00	
<b>6190 - Printing &amp; Reproduction</b>	# 0.00	600.00	600.00
<b>Total 6100 - Administrative</b>	# 806,073.62	1,076,100.00	
<b>6200 - Professional Fees</b>			
<b>6210 - Accounting/Auditing Fees</b>	# 11,950.00	12,000.00	14,000.00
<b>6220 - Bank Fees</b>	# 35.00	500.00	500.00
<b>6230 - Legal Fees</b>	# 12,721.25	8,000.00	15,000.00
<b>6240 - Consulting Fees</b>	# 26,000.00	25,000.00	75,000.00
<b>6250 - Licenses &amp; Permits</b>	# 0.00	1,500.00	1,500.00
<b>Total 6200 - Professional Fees</b>	# 50,706.25	47,000.00	
<b>6300 - Emergency Services</b>			
<b>6310 - Personnel</b>			
<b>6310.5 - Annual Physical</b>	# 0.00	25,000.00	25,000.00
<b>6316 - Uniforms</b>	# 53,742.47	50,000.00	65,000.00
<b>6318 - Volunteer Expenses</b>	# 0.00	1,800.00	1,800.00
<b>6319 - Training</b>	# 54,713.48	70,000.00	125,000.00 \$50,000 Education Fund
<b>6319.5 - Public Education</b>	# 2,913.33	15,000.00	15,000.00
<b>6321 - Tx Governors Office Resiliency</b>	# 20,770.46	158,000.00	66,000.00
<b>6322 - Texas Governors Office CISM</b>	# 28,125.16	80,000.00	42,000.00

## Bexar County ESD No. 7 Profit & Loss Budget Performance August 2020

	Aug : Oct '19 - Aug 20	Annual Budget		
6323 · Texas Governors Office Domestic Violence			14,000.00	
<b>Total 6310 · Personnel</b>	# 160,264.90	399,800.00		
6315 · Payroll				
6315.01 · ADP Fees	# 7,968.99	8,000.00	20,000.00	
6315 · Payroll - Other	# 2,305,753.89	2,967,100.00	3,400,000.00	3,388,198
<b>Total 6315 · Payroll</b>	# 2,313,722.88	2,975,100.00		
<b>Total 6300 · Emergency Services</b>	# 2,473,987.78	3,374,900.00		
6317 · Medical Supplies	# 66,292.16	80,000.00	205,000.00	64000.00 zoll \$50,000 2 LUCAS Devices/Blood v
6350 · Vehicles				
6351 · Fuel	# 29,302.29	50,000.00	45,000.00	
6352 · Truck Tires	# 4,512.04	5,000.00	5,000.00	
6353 · General Repair	# 47,690.46	37,000.00	50,000.00	
6354 · Maintenance / Oil Change	# 10,745.56	15,000.00	20,000.00	
<b>Total 6350 · Vehicles</b>	# 92,250.35	107,000.00		
6355 · Vehicles				
6355.5 · Battalion Chief Truck	# 246,622.72	250,000.00	135,000.00	BC Truck
6355 · Vehicle Lease - Other	# 186,329.76	195,000.00	190,000.00	
<b>Total 6355 · Vehicle Lease</b>	# 432,952.48	445,000.00		
6400 · Equipment				
6346 · Communication Equipment	# 39,264.97	40,000.00	40,000.00	
6348 · Misc. Equipment Req	# 78,383.95	90,000.00	121,100.00	\$60,000 25 sets bunker gear
6349 * Spec OPS Equipment			190,000.00	Boat/Truck
<b>Total 6400 · Equipment</b>	# 117,648.92	130,000.00		
6900 · Reserve Fund				
6910 · Reserve Funds	# 240,797.77	2,388,000.00	2,500,000.00	
<b>Total 6900 · Reserve Fund</b>	# 240,797.77	2,388,000.00		
<b>Total Expense</b>	# -2,025,926.70	8,518,000.00		
	# 7,444,987.10	0.00	9,495,000.00	26.33%
<b>Net Income</b>	# <b>7,444,987.10</b>	<b>0.00</b>	0.00	

**Bexar County ESD No. 7**  
**Profit & Loss Budget Performance**  
August 2020

At

**Income**

- 4005 · Sales Tax
- 4010 · Tax Revenue
- 4015 · Delinquent Taxes
- 4025 · Carry Over Balance
- 4030 · EMS Revenue
- 4035 · SAFER Grant
- 4045 · Texas Governors Office CISM
- 4055 · Tx Governors Office Resiliency
- 4065 · Tx Governors Office Domestic Violence
- 4190 · Interest Income

**Total Income**

**Expense**

- 6000 · Office Facility
  - 6010 · Station 115 note
  - 6011 · Station 116 Note
  - 6020 · Telephone Service
  - 6025 · Email/Direct TV
  - 6030 · Utilities
    - 6031 · Electric & Gas
    - 6032 · Capitol Improvements
  - Total 6030 · Utilities
  - 6050 · Maintenance
    - 6056 · Equipment Repairs
    - 6057 · Equipment Inspection&Testing
    - 6058 · Facility Maintenance
  - Total 6050 · Maintenance
- Total 6000 · Office Facility
- 6100 · Administrative
  - 6105 · Bexar Appraisal District Fees
  - 6110 · Tax Assessor Fees

Bexar County ESD No. 7  
Profit & Loss Budget Performance  
August 2020

At

- 6120 · Administrator
  - 6125 · Payroll Tax Liabilities
- Total 6120 · Administrator
- 6130 · Wireless Internet & Cell Phones
- 6150 · Postal & Delivery
- 6160 · Dues and Subscriptions
- 6180 · Insurance
  - 6181 · Vehicle Insurance
  - 6183 · Liability Insurance
    - 6183.01 · Medical Insurance Expense
    - 6183.03 · Work Comp Insurance Expense
    - 6183.04 · Retirement Expense
- Total 6183 · Liability Insurance
- Total 6180 · Insurance
- 6190 · Printing & Reproduction
- Total 6100 · Administrative
- 6200 · Professional Fees
  - 6210 · Accounting/Auditing Fees
  - 6220 · Bank Fees
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  - 6240 · Consulting Fees
  - 6250 · Licenses & Permits
- Total 6200 · Professional Fees
- 6300 · Emergency Services
  - 6310 · Personnel
    - 6310.5 · Annual Physical
    - 6316 · Uniforms
    - 6318 · Volunteer Expenses
    - 6319 · Training
    - 6319.5 · Public Education
    - 6321 · Tx Governors Office Resiliency
    - 6322 · Texas Governors Office CISM

**Bexar County ESD No. 7**  
**Profit & Loss Budget Performance**  
August 2020

At

6323 · Texas Governors Office Domestic Violenc

Total 6310 · Personnel

6315 · Payroll

6315.01 · ADP Fees

6315 · Payroll - Other

Total 6315 · Payroll

Total 6300 · Emergency Services

6317 · Medical Supplies

warmers for each medic unit

6350 · Vehicles

6351 · Fuel

6352 · Truck Tires

6353 · General Repair

6354 · Maintenance / Oil Change

Total 6350 · Vehicles

6355 · Vehicles

6355.5 · Battalion Chief Truck

6355 · Vehicle Lease - Other

Total 6355 · Vehicle Lease

6400 · Equipment

6346 · Communication Equipment

6348 · Misc. Equipment Req

6349 \* Spec OPS Equipment

Total 6400 · Equipment

6900 · Reserve Fund

6910 · Reserve Funds

Total 6900 · Reserve Fund

Total Expense

Net Income


Bexar County ESD No. 7  
Profit & Loss Budget Performance  
August 2020

At

PASSED AND APPROVED, this 21<sup>st</sup> day of August, 2020.

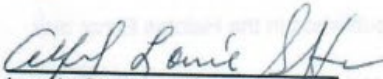
BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7

By:   
Gary Schott, Vice President

By:   
Cindy Colston, Treasurer

By:   
Kevin Clarkson, Chief- District 7 Fire Rescue

Attest:

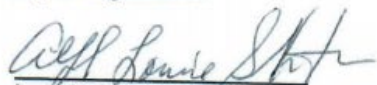
  
Lonnie Stockton, Secretary

THE STATE OF TEXAS    §  
  §  
BEXAR COUNTY            §

I, the undersigned, duly appointed and/or acting Secretary of the Board of Emergency Services Commissioners of BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7, do hereby certify that the attached and foregoing is a true and correct copy of a RESOLUTION AND ORDER SETTING THE TAX RATE FOR THE 2020 TAX YEAR, adopted by said Board of Commissioners of BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7 at a meeting, open to the public, held on the 21<sup>st</sup> day of August, 2020, as same appears of record in the official minutes of said Board of Commissioners of BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7 on file with the Records Custodian of the District.

I further certify that written notice of the date, hour, place and subject of the meeting of the Board of Commissioners of BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7, at which the foregoing Order was adopted and posted pursuant to law.

WITNESS MY HAND AND THE OFFICIAL SEAL, this 21<sup>st</sup> day of August 2020.

  
Lonnie Stockton, Secretary  
Board of Emergency Services  
Commissioners of BEXAR COUNTY  
EMERGENCY SERVICES DISTRICT NO. 7