



**Bexar County Emergency Services District 7
Meeting Minutes
Wednesday, April 10, 2024**



Bexar County Emergency Services District 7 conducted their monthly meeting at the District 7 Fire & Rescue Station # 116, located at 18805 Bandera Road; Helotes, TX; 78023. The following was discussed:

1. William Davidson called the meeting to order at 9:01 am.
2. A quorum was established with William Davidson, Gary Schott, Lonnie Stockton, and Cindy Colston present. Rick Johnson arrived at 9:08 am.
3. There were no citizens to be heard.
4. **Cindy Colston made the motion, seconded by Lonnie Stockton, to approve the minutes from the March 13, 2024, meeting. Motion carried 4/0.**
5. New Business (Updates/discussions provided/led by Chief Clarkson. Also in attendance Asst Chief Ivey, Division Chief Richardson, Battalion Chief Hitchman, Captain Boulding, and Dr. McDaniel.)
 - A. Station updates –
 - i. Station 115 –
No issues for discussion.
 - ii. Station 116 –
No issues for discussion.
 - iii. Station 117 –
No issues for discussion.
 - iv. Station 118 –
No issues for discussion.
 - B. Department Status – Updates by Chief Clarkson.
 - C. Training – Updates by Division Chief Richardson.
 - D. Personnel –
 - i. Discussion and appropriate action on Payroll Step Plan.

**** The Board went into Executive Session fr 10:01 am – 10:57 am ****

**Cindy Colston made the motion, seconded by Lonnie Stockton, to approve a flat \$5,000/FTE annual pay increase, effective April 8, 2024, from Budget Item 4150 / Miscellaneous Income (see attached Budget Amendment Number 2024-001).
Motion carried 5/0.**

- E. Radios and Communications – No issues for discussion.
- F. Tools and Equipment – No issues for discussion.
- G. Uniforms – No issues for discussion.

- H. Apparatus – No issues for discussion.
- I. Deployment Data/Budget Updates – Updates by Chief Clarkson.
- J. Bexar County ESD Association Updates/Discussion – Updates by Chief Clarkson.
- K. Other
 - i. Discussion and appropriate action to execute the resolution for UASI Grant – Upgrading and Equipping County Rescue Task Force Personnel, Grant # 5243201, FY 2025 Project (see attached).
Gary Schott made the motion, seconded by Rick Johnson. Motion carried 5/0.

6. Financial Report

- A. Review and approval of budget year to date. No issues for discussion.
- B. Approval of financial register.
Lonnie Stockton made the motion, seconded by Gary Schott, to approve the payments reflected in the register. Motion carried 5/0.
- C. Approval of payments due for the previous and current month.
Cindy Colston made the motion, seconded by Rick Johnson, to approve the payments. Motion carried 5/0.

- 7. The next regular meeting will be held May 8, 2024, at 9:05 am, at the D7FR Station # 116.**

The 2024 Open House is scheduled for Sunday, April 28, 2024, at Station # 115, 1:00 – 4:00 pm.

- 8. Rick Johnson made the motion, seconded by Lonnie Stockton, to adjourn, at 12:43 pm. Motion carried 5/0.**