



**Bexar County Emergency Services District 7
Meeting Minutes
Wednesday, November 13, 2024**



Bexar County Emergency Services District 7 conducted their monthly meeting at the District 7 Fire & Rescue Station # 116, located at 18805 Bandera Road; Helotes, TX; 78023. The following was discussed:

1. William Davidson called the meeting to order at 9:03 am.
2. A quorum was established with William Davidson, Gary Schott, Lonnie Stockton, Cindy Colston, and Rick Johnson present.
3. There were no citizens to be heard.
4. **Rick Johnson made the motion, seconded by Gary Schott, to approve the minutes from the October 9, 2024, meeting. Motion carried 5/0.**
5. New Business (All updates/discussions provided/led by Chief Clarkson, unless otherwise noted. Also in attendance Assistant Chief Ivey, Division Chief Richardson, Battalion Chief Hitchman, Administrative Captain Boulding, and Administrative Assistant David Iruegas.)
 - A. Station updates –
 - i. Station 115
 - ii. Station 116 – No issues for discussion.
 - iii. Station 117
 - iv. Station 118
 - B. Department Status
 - C. Training – Updates by Division Chief Richardson.
 - D. Personnel – Updates by Division Chief Richardson.
 - E. Radios and Communications –
Gary Schott made the motion, seconded by Rick Johnson, to spend \$7506 to purchase Thermal Imaging Cameras (2), from Budget Item 6346 / Communication Equipment. Motion carried 5/0.
 - F. Tools and Equipment – No issues for discussion.
 - G. Uniforms – No issues for discussion.
 - H. Apparatus –
Cindy Colston made the motion, seconded by Lonnie Stockton, to spend up to \$400K, for purchase of rescue unit, from Budget Item 6910 / Reserve Funds. Motion carried 5/0.
 - I. Deployment Data/Budget Updates – Updates by Assistant Chief Ivey.

J. Bexar County ESD Association Updates/Discussion

K. Other

- i. Discussion and appropriate action on Department Christmas Party Venue.
Lonnie Stockton made the motion, seconded by Cindy Colston, to spend \$11,500. Motion carried 5/0.
- ii. Discussion and appropriate action on Texas Office of the Governor grant resolutions.
Cindy Colston made the motion, seconded by Lonnie Stockton, to Adopt UASI Grant 52432-01 Resolution (see attached). Motion carried 5/0.

6. Financial Report

A. Review and approval of budget year to date –

Gary Schott made the motion, seconded by Rick Johnson, to approve Budget Amendment Number 2025.001 (see attached). Motion carried 5/0.

B. Approval of financial register.

Lonnie Stockton made the motion, seconded by Gary Schott, to approve the register. Motion carried 5/0.

C. Approval of payments due for the previous and current month.

Cindy Colston made the motion, seconded by Lonnie Stockton, to approve the payments. Motion carried 5/0.

7. The next regular meeting will be held **December 11, 2024, at 9:05 am, at the D7FR Station # 116.**

8. **Rick Johnson made the motion, seconded by Gary Schott, to adjourn, at 10:13 am. Motion carried 5/0.**



Bexar County Emergency Services District # 7

"Protecting Lives and Property"

Grant 52432-01 UASI Resolution

WHEREAS, The *Bexar County Emergency Services District # 7* finds it in the best interest of the citizens of *Bexar County* that the *Upgrading and Equipping County Rescue Task Force Personnel* be operated for the 2024/2025 FY; and

WHEREAS, *Bexar County Emergency Services District # 7* agrees to provide applicable matching funds for the said project as required by the *HS – Homeland Security Grant Program (HSGP)* grant application; and

WHEREAS, *Bexar County Emergency Services District # 7* agrees that in the event of loss or misuse of the Office of the Governor funds, *Bexar County Emergency Services District # 7* assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, *Bexar County Emergency Services District # 7* designates *Fire Chief Kevin Clarkson* as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that *Bexar County Emergency Services District # 7* approves submission of the grant application for the *HS – Homeland Security Grant Program (HSGP)* to the Office of the Governor.

Signed by: *William H. Davidson*

Printed name: William H. Davidson

Passed and approved this 13th (Day) of November (Month), 2024 (Year)

**Bexar County Emergency Services District No. 7
Budget Amendment Number 2025.001
November 12, 2024**

	Original Budget	Amendment # 2	Final Budget
<u>Revenue Adjustment:</u>			
4025 - Carry Over Balance	6,800,000.00	851,000.00	7,651,000.00
<i>Total Revenue Adjustment:</i>	6,800,000.00	851,000.00	7,651,000.00

<u>Expense Adjustment:</u>			
6910 - Reserve Fund	4,400,000.00	750,000.00	5,150,000.00
6319 - Training	205,000.00	101,000.00	306,000.00
<i>Total Expense Adjustment:</i>		851,000.00	
		Completed on	5/8/2024

Net Income - Budget Adjustment 851,000.00

Budget amendment approved at November 13, 2024 Board Meeting

Approved Meeting Nov. 13 2024
